

Exhibitor Contract

Exhibit Space Agreement – The Exhibitor agrees to pay the Iowa Association of Nursing for each exhibit space requested. Your payment is required with your completed contract. Exhibit booth 8' table / two chairs/wastebasket.

The exhibit will include a meal(s).

The exhibitor commits to maintain booth space from 8 am until 4 pm on date **October 23rd, 2023.**

Contact Person: _____ Affiliation: _____

Address: _____ City: _____ State: _____ Zip: _____

Phone: _____ Fax: _____ E-mail address: _____

Booth Fee:

- **Government organizations \$150.00**
- **Non-Profit organization: Prior to TBA \$250.00**
- **Profit Organization: Prior to TBA \$350.00**
- ****After TBA there will be an additional \$50.00 charge****
-

Special Arrangements: _____ Electricity: **Yes / No** Other: _____

Number of booth spaces: 1

Door Prize offered: Yes / No Item: _____

Other donation options, if the booth is paid prior to **September 27th, 2023, at 11:59 pm**

- 1) \$50.00 ¼ page advertising in Convention Booklet
- 2) \$100.00 ½ page advertising in Convention Booklet plus contribution to snacks or lunch for students
- 3) \$250.00 or more, a full-page advertisement in the Convention Booklet plus contributions to snacks or lunch for students, and a web link to your organization on the Iowa Association of Nursing Students' web page.

Booth staff (staffing booth only) may attend the conference at the regular registration fee. Please complete a registration form and mark Exhibitor at the top. If the booth staff are NOT attending any conference activities, please indicate booth staff names here.

TOTAL DUE \$ _____ Payment Enclosed- ***A Square invoice will be sent to your email for card payments. Check payable to Iowa Association of Nursing Students:*** EIN# is Tax IF# 42 – 6122306

Refund Policy – If a written cancellation notice is received on or before **September 27th, 2023, at 11:59 pm**, a refund will be made less of a \$50.00 processing fee. No refunds will be made after.

Hold Harmless Clause: “The exhibitor assumes the entire responsibility and liability for losses, damages, and claims arising out of exhibitor’s activities on the Center premises and will indemnify, defend, and

hold harmless the Center, its owner, and its management company, as well as their respective agents, servants, and employees from any and such losses, damages, and claims”

The Center will not be responsible or liable for any loss, damage, or claims arising out of the exhibitor’s activities on the Center's premises except for any claims, loss, or damage arising directly from the Center’s own negligence. Iowa Nurses Association/Iowa Assoc of Nursing Students will be responsible for negotiating the contract with its exhibitors.

Due to the layout of the Center, storage space is unavailable for display materials and/or show merchandise. At the conclusion of the set-up operation, all related equipment, crates, trash, etc. must be removed from the premises no later than the last day of the exhibit show period.

I have read the “Hold Harmless Clause” and refund policy. I agree to uphold the terms:

Sign: _____

Date: _____

Revised 6/23/23.